**Sign In and Out Policy for Sports**

**Policy: All children must be signed in and out of every practice and game they are attending. There are no EXCEPTIONS.**

**Procedure:**

* No children are to be on the playing ground until they are signed in.
* Each parent/guardian must sign their own child in and out. They must sign on the designated sheet from the NLYAA. This is the only sheet that is allowed to be used for signing in and out.
* Team parents are not allowed to sign children in or out.
* A parent/guardian must remain at practice/game until the game is over and the child is signed out. This is excluding wrestling unless stated by the director, but the parent or guardian must still sign their child in and out.
* **If you are coaching a sport OR cannot stay with your child while your child is playing in a sport you must have another person to oversee your child in case of bathroom breaks and emergencies**.

*\*Team mom or coach must be aware of the person who is overseeing your child. This person MUST have*

*a contact phone number where the parent or guardian can be reached for emergencies.*

* In circumstances where a parent has multiple children to drop off at different practice locations or has to run back home for something, the parent must sign their child in when dropping off and inform the coach or team parent that they are leaving and request that their child be overseen by the team parent or coach until they return. Coaches and or team parents are only obligated to provide a **30 minute wait** time for the parent to arrive back to practice. In the event that the the wait time **exceeds 30 minutes,** the coach or team parent may have the child removed from the playing area until the parent returns.
* Parents/guardians should have their child visible if they are watching practice from their car. NLYAA will not have people searching for a parent if a child gets hurt, NLYAA will use 911 if necessary.
* Two coaches or the team mom and a coach should be with the children at all times until playing ground is empty and all children are signed out.
* If there is a parent or guardian who wishes not to sign their child in/out they MUST have a written letter to the board stating the reason why. The board will approve or disapprove. If approved they will get a wavier that will be signed by the asking parent/guardian and one member of the board. The coach must keep the wavier with the sign/in and out sheet at the all games and practices.

***\*NOTE: NLYAA WILL NOT BE RESPONSIBLE FOR THAT CHILD UNDER THIS WAVIER ONCE THEY LEAVE THE PLAYING GROUND FOR ANY REASON. EXAMPLES: BATHROOM BREAKS, LEAVING AFTER PRACTICE, BEFORE SET TIME OF PRACTICE.***

**If a parent or guardian is caught leaving and their child is on the playing ground the child will be asked to sit out until the parent or guardian returns.**

**All guardians of players must be at least 18 years of age.**